



Creating AI Policy With Learners

AlphaPlus Workshop #3



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Workshop Series Overview

This three-workshop series is about what an AI policy for adult learners in literacy could look like.

We will explore how to work with learners to create a policy that offers guidance for using AI ethically and safely to do research, make material more accessible and support creativity, communication and collaboration.



By the end of this workshop series, you will be able to...

1. **Recognize the purpose and goals of AI use for teaching & learning.**
2. **Identify ethical and purposeful uses of AI in education.**
3. **Plan key areas where AI can be used by both educators (e.g., activity creation, assessment, feedback) and learners (e.g., homework help, content creation, research assistance).**
4. **Draft guidelines that address how AI should be used responsibly, ethically, and effectively.**
5. **Implement strategies for collaborative guideline development with your learners.**



Workshop #3

Agenda

1. **Scenarios Activity: When and How to Apply AI Guidelines**
1. **Adapting Guidelines as AI Evolves**
1. **Series Reflection & Next Steps**



AI Policy & Guidelines for Learners (Alpha Plus 2.7.25)

One Key Takeaway or Questions
from Workshop #2

+

AI Scenario 1

+

AI Scenario 2

+

AI Scenario 3

+

bit.ly/ai2725

Scenarios Activity

**When &
How to
Apply AI
Guidelines**



#1 Personalized Writing Assistance

Scenario: An adult learner is working on improving their writing skills.

Application: The learner utilizes AI-powered writing assistants, such as ChatGPT, to draft emails, reports, or cover letters. The AI provides real-time suggestions on grammar, tone, and structure, helping the learner refine their writing. By engaging in iterative revisions with AI feedback, the learner gains a deeper understanding of effective communication techniques. This personalized assistance accelerates skill development and builds confidence in professional writing.

#2 Customized Language Practice

Scenario: A group of adult learners is enrolled in an English as a Second Language (ESL) course.

Application: The instructor integrates AI-driven language learning platforms, like Duolingo, which offer AI chatbots for conversational practice. Learners engage in simulated dialogues with AI, receiving instant feedback on pronunciation, vocabulary usage, and grammar. The AI adapts to each learner's proficiency level, providing tailored exercises that target individual weaknesses. This approach enhances speaking and listening skills in a low-pressure environment.

#3 AI-Assisted Creative Projects

Scenario: Adult learners are tasked with creating multimedia assignments &/or presentations.

Application: Learners use generative AI tools to assist in various creative tasks, such as generating images, composing background music, or drafting scripts. For instance, an AI tool can create custom visuals based on textual descriptions provided by the learner. This collaboration with AI enhances the creative process, allowing learners to experiment with ideas and produce professional-quality projects without requiring advanced technical skills.

#4 AI-Generated Case Studies for Critical Thinking

Scenario: Adult learners explore complex, real-world scenarios.

Application: The educator employs generative AI to create diverse case studies that reflect current challenges. Learners analyze these AI-generated scenarios, identify ethical dilemmas, and propose solutions. The AI can also simulate different stakeholder perspectives, allowing learners to engage in role-playing exercises. This method fosters critical thinking, decision-making, and empathy by exposing learners to a variety of situations and viewpoints.

#5 Adaptive Learning Modules for Skill Development

Scenario: Adult learners are participating in a program to acquire new technical skills.

Application: An adaptive learning platform powered by AI assesses each learner's current knowledge and learning style. Based on this assessment, the AI curates a personalized learning path, selecting relevant modules and resources. As learners progress, the AI adjusts the difficulty and pacing of content, ensuring optimal challenge and support.

#6 AI-Generated Study Guides

Scenario: An adult learner is preparing for a comprehensive exam / assessment.

Application: The learner inputs key topics and themes into a generative AI tool, which then produces a customized study guide. The AI can also generate potential questions and provide outlines for answers, enabling the learner to focus on areas that require deeper understanding. This personalized study aid streamlines revision and highlights critical content areas.

#7 AI-Driven Time Management and Study Planning

Scenario: An adult learner is balancing coursework with professional and personal responsibilities.

Application: The learner employs an AI-based scheduling tool to optimize their study plan. By inputting deadlines, work hours, and personal commitments, the AI generates a personalized study schedule that allocates time slots for each subject, prioritizes tasks based on urgency and difficulty, and includes regular breaks to prevent burnout. The AI can also adjust the schedule dynamically in response to unforeseen changes, ensuring the learner remains on track. This structured approach enhances time management and promotes consistent study habits.

#8 AI-Powered Concept Clarification

Scenario: A learner encounters complex concepts.

Application: The learner inputs specific questions or topics into a generative AI tool, which then provides simplified explanations, step-by-step breakdowns, and practical examples. The AI can also generate analogies and visual aids to further clarify difficult concepts. By interacting with the AI, the learner can explore various explanations until they achieve a solid understanding, thereby enhancing comprehension and retention of challenging material.

#9 AI-Facilitated Collaborative Research

Scenario: A group of adult learners is collaborating on a project.

Application: The group utilizes an AI platform to coordinate their research efforts. The AI assists in delegating tasks based on each member's strengths, compiles and organizes shared resources, and maintains version control of documents. It can also analyze the group's collective work, providing feedback on coherence, identifying gaps in the research, and suggesting additional areas for exploration. This collaborative tool enhances teamwork efficiency and ensures a cohesive final project.

Adapting AI Guidelines



**AI
POLICY**

Adapting AI Guidelines for Adult Ed

- As adult learning educators, it's essential to recognize that AI policies **shouldn't be set in stone.**
- Just as our teaching methods evolve, our guidelines for AI use must adapt to keep pace with technological advancements.
- Regularly updating these policies ensures they remain relevant and effective, allowing us to proactively address new challenges and opportunities that arise with emerging AI tools.
- By continuously refining our approach, we can uphold ethical standards, promote responsible use, and fully leverage AI's potential to enhance adult education.

AI + Education = Simplified

Getting to an AI Policy Part 2: A Moving Target

Congratulations, You Created a Policy...Now Change It!



LANCE EATON, PH.D.

FEB 05, 2025

Something I've been thinking a lot about over the last two years—something that feels different from previous technology that has impacted education—is that AI (GenAI and whatever comes next) does not feel fixed but emergent. What can be done with AI continues to change and new uses appear routinely. New affordances suggest new challenges and offer new opportunities.

AI Affordance Change Assessment Rubric



! Evaluate each criterion on a scale of 1-5, where 1 indicates minimal change and 5 indicates fundamental transformation.

Academic Stakeholders

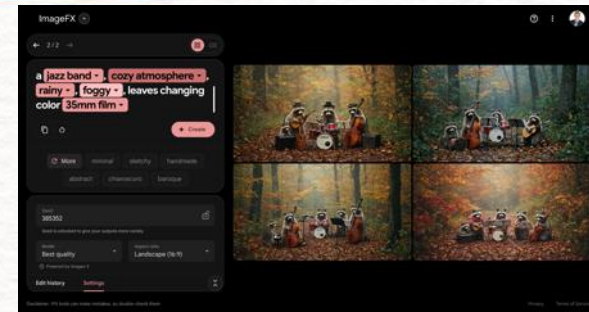
Faculty (Teaching)

Criterion	Impact Level	Weight
Pedagogical Methods and Practice ?	Select impact level... ▾	10%
Assessment and Evaluation Approaches ?	Select impact level... ▾	10%
Student Engagement and Interaction ?	Select impact level... ▾	10%

Thinking back to session #1...

How might the following developments in generative AI impact the guidelines you set for students?

1. Enhanced Accuracy and Reasoning
1. Higher Quality Image and Video Output
1. Multimodal Interaction with AI (ex. Audio / Video)
1. AI Search & Agents



Series Reflection

& Next STEPS



Monday Idea / Action





Someday Idea / Action



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Thank You!



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